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COACHING FEE INFORMATION

Fees are an important issue to anyone receiving professional services. This information sheet was prepared to clarify my fee policies.

FEE RATE: My fee for business/professional coaching is \$200.00 per 60-minute session. The initial session for coaching is \$250.00.

PAYMENT METHOD: Payment is requested at the time services are rendered. Payment may be made by Visa, MasterCard, Discover, AMEX or cash. You are required to fill out the online payment information.

INSURANCE: Coaching is not covered by medical insurance carriers.

STATEMENTS: I do not provide my coaching clients with monthly statements unless requested. If you wish to receive one, please let me know and I can easily accommodate your request.

MISSED APPOINTMENTS: If you are unable to keep an appointment, please notify my office immediately. If an appointment is canceled or missed without a 24-hour prior notice, you will be billed for the missed session.

RESPONSIBILITY: You are responsible for payment of my professional fees. When I am requested to bill a third party such as an individual's place of employment, for example, that third party is responsible for filling out online payment information.

I appreciate the opportunity you have provided for me to be of service to you. If you have any questions, concerns or suggestions regarding any aspect of my business coaching practice, please discuss them with me. I welcome your comments and will gladly answer your questions.